

Bill Quay Primary School



Rights, Responsibilities and Respect

Charging and Remissions Policy

BILL QUAY PRIMARY SCHOOL

Charging and Remissions Policy

The purpose of the policy is to ensure that there is clarity over those items which the school will provide free of charge and for those items where there may be a charge.

The school day is defined as: 8:55 am – 3:30pm.

Charges

During the school day, all activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. The school will therefore not charge for:

- Education provided during school hours (including the supply of any materials, books, instruments or other equipment);
- Instrumental or vocal tuition, for pupils learning individually or in groups, unless the tuition is provided at the request of the pupil's parent/carer;
- Education provided outside school hours if it is part of the national curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education;

Optional Extras

Charges will be made in respect of the following:

- Group or individual tuition in the playing of any musical instrument where the parent/carer has requested it.
- Money towards board and lodging where a school activity involves a pupil in nights away from home (residential visits).
- Extended day services offered to pupils (for example breakfast club, after-school clubs, tea and supervised homework sessions).

Participation in any optional extra activity will be on the basis of parental choice and a willingness to meet the charges. Parental agreement is therefore a necessary prerequisite for the provision of an optional extra where charges will be made.

Voluntary Contributions

Voluntary contributions may be sought for activities during the school day which entail additional costs, for example, visits out or towards costs to support external visitors coming in to school.. In these circumstances. no pupil will be prevented from participating because his/her parents cannot or will not make a contribution. If insufficient funds are available it may be necessary to curtail or cancel activities.

Voluntary contributions may also be sought to support costs of transporting pupils to and from educational visits and the swimming baths.

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who cannot.

Remissions

Where a residential trip includes education for which charging is prohibited and the pupil's parent is in receipt of certain benefits, they will be exempt from paying the cost of board and lodging. These benefits include:

- Income support
- Jobseekers allowance
- Employment and support allowance
- Pension credit guaranteed
- Disability working allowance

Breakages and Damage to School Property

The Governing Body reserves the right to seek reparation from parents/carers where their children have damaged school property.