



(Article 32)



You have the right to protection from work that harms you, and is bad for your health and education. If you work, you have the right to be safe and paid fairly.

Friday Letter



26th September 2025

www.billquayprimary.org

Dates for the diary:

Thursday 23rd October - Break up for half term

Friday 24th October - Inset day

Monday 3rd November - Return to school

Parent Governor Vacancy

We have a parent governor vacancy which we would like to fill this term. This is a voluntary role and there is an expectation that governors are available to attend termly meetings of the full Governing Body as well as being a member of a committee. Parent governors are welcomed as valued members of the team and play a vital role in supporting us to continually improve. Training and support will be available for the successful candidate. If you feel you can help in this capacity, please complete the nomination form which should be returned to the school office by Friday 3rd October. This role is subject to appropriate DBS checks.

School Lottery

To purchase tickets please follow the link below:

<https://www.yourschoollottery.co.uk/>

All money raised from tickets purchased will help to fundraise for our school. Tickets are £1 per ticket, per week and the more tickets purchased, the higher the weekly prize is. There is a winner from our school every week!

OPAL Donations

As part of our continued efforts to enrich children's play experiences through OPAL, we are looking to gather a variety of items that will help us create more exciting, imaginative, and inclusive play spaces for all our pupils.

If you have any of the following items at home that you no longer need, we would be incredibly grateful for your donations:

- **Drainpipes and guttering**
- **Cable drums**
- **Wooden planks**
- **A microwave**
- **Bubble solution**
- **Twinkly/fairy lights** (battery operated)
- **Sensory items** such as:
 - Lava lamps (battery operated)
 - Fidget toys
 - Soft lighting or tactile materials

If you have any of these items which you no longer need, we would be most grateful if you could bring them to the school office, or get in touch via email if you're unsure about something you have. Thank you for your continued support.

Witch and Wizard Day

Children in Nursery, Reception and KS1 are invited to come to school dressed as a Witch or Wizard on Tuesday 21st October.

School Photographs

As you will be aware, Cotton Socks Photography will be in school on Friday 3rd October to take photographs of all children. If you have any questions you would like to ask prior to the day, please email info@cottonsocksphotography.co.uk. Could we please ask that all children come to school wearing their full school uniform for their photographs. Children who have PE on this day should bring their PE kit to school with them.

Any parents/carers who wish to get family shots with siblings who do not attend Bill Quay please arrive at school for **8am** and inform the school office no later than Friday 26th September so that your QR code can be ready. Below is a timetable to show how the day will run:

7:30AM - 8:00	Staff photos
8:00-9:00am	Siblings outside of school
9:15AM	NURSERY
10:30AM	Break
11:00	Rec
11:40	Yr1
12-1	Lunch
1	Yr2
1:20	Yr3
1:40	Yr4
2pm	Yr5
2:20PM	Yr6
2:40PM	finish

Spooky Disco (Rec - Year 6)

Children are invited to come along to our Spooky Disco on Wednesday 22nd October. Children in Reception, year 1 and year 2 will attend straight after school until 4.40pm. Children may come to school in their disco/Halloween outfit and should be collected from the Year 6 door at the back of the school by the ramp. Children in Year 3, Year 4, Year 5 and Year 6 can attend the KS2 disco from 4.50pm until 6.00pm. Children should enter via the steps in the infant yard and be collected from the KS2 door at the back of the school next to the ramp. Tickets cost £3.50 which includes a drink and a hotdog and can be purchased using the SchoolGateway app. To ensure we cater for the correct number of children, please ensure tickets are purchased by Friday 17th October. There will also be a tuck shop available on the night and children can purchase crisps and sweets using cash. Please ensure younger children bring cash in a clearly labelled envelope.

Harvest Festival

Our School Council is once again looking for donations of non-perishable goods for Gateshead Food Bank. If you are able to donate any items, please hand them in to the school no later than Thursday 2nd October.

Year 6 Residential - Newby Wiske Hall

Year 6 will be visiting Newby Wiske Hall on Wednesday 17th until Friday 19th June 2026. The cost of this residential is £320 per child however, we have capped the cost for parents/carers at £300. We appreciate this price has increased from previous years due to rising costs, so we have subsidised the cost of the transport using school funds. In order to secure your child's place, a £60.00 deposit is required by Friday 26th September. This can be paid using our SchoolGateway App. To help make this as financially affordable to you as possible, we have broken down the cost of £300 into instalments which should be paid online as follows:

Instalment	Due Date	Amount
1.	26/09/2025	£60.00
2.	31/10/2025	£40.00
3.	28/11/2025	£40.00
4.	30/01/2026	£40.00
5.	27/02/2026	£40.00
6.	27/03/2026	£40.00
7.	24/04/2026	£40.00

Key Referral Guide and Checklist

This document will help to identify patients who may benefit from a Pharmacy First consultation with the pharmacist and those who may need to be referred for more urgent care. Patients answering 'yes' to any of the following questions will need to be referred to the pharmacist for further support. Please note that the questions listed below are not exhaustive.

KEY RED FLAGS

If a patient presents any of the following symptoms, they **MUST** be signposted to their nearest **A&E department** or phone **999** if there is an emergency.

- New confusion or disorientation
- Chest pain or palpitations
- Difficult/laboured breathing
- Pale or mottled skin
- Stiff neck
- Loss of bladder control
- Sensitivity to light or sounds
- Sting/bite on or around the eye
- Swollen lips, tongue, mouth

- 1 Is the patient over 5 years old?
- 2 Symptoms appeared less than 3 days ago?
- 3 Inflamed tonsils/visible puss on tonsils?
- 4 Does the patient have a fever?



Sore Throat



UTI

- 1 Is the patient a female aged 16-64 years?
- 2 Passing urine at night more frequently?
- 3 Pain/tenderness in the lower abdomen?
- 4 Burning sensation when passing urine?

- 1 Is the patient over 18 years old?
- 2 Has a rash appeared 2-3 days ago?
- 3 Is rash affecting one side of the body?
- 4 Is rash appearing as red spots/blisters?



Shingles



Impetigo

- 1 Any red patches/lesions around the mouth or nose that are likely to rupture and dry forming yellow-brown crusts?
- 2 Is the patient over 1 years old?
- 3 Any fluid filled blisters on affected area?
- 4 Patient not had impetigo within last year

- 1 Is the patient over 1 years old?
- 2 Has 48 hours passed since the bite?
- 3 Is the bitten skin painful or hot to touch?
- 4 Is the bitten skin red or swollen?



Infected Insect Bite



Earache

- 1 Is the child aged 1-17 years old?
- 2 Does the child have any earache?
- 3 Is child tugging/rubbing/holding ears?
- 4 Any fever or flu-like symptoms?

- 1 Is the patient over 12 years old?
- 2 Have symptoms lasted 10 days or more?
- 3 Any pain/pressure in the face or head?
- 4 Blocked/runny nose?



Sinusitis